

**DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
BOARD OF EDUCATION  
MINUTES OF THE REGULAR MEETING  
Monday, February 15, 2016**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on February 15, 2016, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**I. Call to Order**

President Jeff Clauson called the regular meeting to order at 7:01 p.m. Mr. Clauson noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson  
Kelly Hinrichs  
Pat McCarville  
Sue McKie  
John Walvoord

Absent Board Members:

Luke Janke

Updated Attendance:

Pat McCarville was updated to present at: 7:02 PM

Others Present:

Melissa Poloncic, Duane Krusemark, Jim Knott, Andy Forney (DA Davidson), Tim Meyer & Sean Yahnke (Boyd Jones), Chip Daehling, Emily Heinzen, Sabina Wiekhorst

**II. Public Communications and Correspondence**

Comments from the audience will be accepted at this time. Correspondence addressed to the Board will be presented.

**III. Approval of Agenda**

**Motion Passed:** Motion to approve agenda as presented passed with a motion by John Walvoord and a second by Jeff Clauson.

**4 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Absent
Sue McKie	Yes
John Walvoord	Yes

**IV. Administrative Reports**

**IV.A. Superintendent's Report**

**IV.B. Financial Report**

**V. Consent Agenda**

**Motion Passed:** Motion to approve Consent Agenda passed with a motion by Pat McCarville and a second by Sue McKie.

**5 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**V.A. Approve Minutes**

**V.B. Approve Claims for Payment**

**V.C. Approve Financial Report**

**V.D. Approve Classified Staff**

**VI. Old Business**

**VI.A. Building and Grounds Update**

The Board was given a copy of the report from the Buildings and Grounds Committee meeting in January.

**VI.B. Recommendation of Classroom Capacity Guidelines for Open/Option Enrollment**

Superintendent Poloncic presented the recommendation from the administration for capacity guidelines to be used when accepting open/option enrollment students as well as staffing. Capacity guidelines need to be submitted to the Learning Community by March 1, 2016.

**VII. New Business**

**VII.A. Tech Ten**

High School math teacher, Chip Daehling, demonstrated the use of Geogebra and iMovies by his high school math students.

**VII.B. Resolution Authorizing Issuance of Bonds (QCPUF)**

Superintendent Poloncic and Andy Forney from DA Davidson discussed the process necessary for approval of the QCPUF Bonds. Two corrections were made to a list of estimated costs of QCPUF projects: 1) Line 12 - Storage Room (cafeteria area) Remodel (asbestos) was increased to \$100,000 based on new information received; 2) Line 40 - Strike "(Kevin S)" from "Safety egress lighting"

**Motion Passed:** Motion to approve a resolution authorizing the issuance by the Douglas County School District 0015, in the State of Nebraska, of not to exceed \$4,000,000 aggregate principal amount of Limited Tax Building Improvement Bonds, Series 2016, to provide funds for the abatement of environmental hazards, removal of accessibility barriers, improvement of indoor air quality, correction of life safety code violations and mold abatement and prevention in public school buildings of the School District; pledging the limited tax of not to exceed 5 1/5 cents per one hundred dollars of valuation on all the taxable property of the School District and authorizing the levy of an associated tax; approving related matters passed with a motion by Jeff Clauson and a second by John Walvoord.

**5 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.C. Motion Regarding Waiver of Bid Requirements**

Superintendent Poloncic and Tim Meyer & Sean Yahnke from Boyd Jones presented a request to allow Boyd Jones to negotiate with subcontractors based on qualifications for all components of DC West's code compliance and classroom relocation projects to streamline the process of award and design to allow for construction to happen this summer.

**Motion Passed:** Motion to authorize Boyd Jones Construction as Construction Manager for the Code Compliance and Classroom Relocation Projects and to allow the negotiation of subcontracts for mechanical, electrical, plumbing, and structural system portions of the work of the projects when deemed by the Construction Manager to be in the best interest of the projects by written notice to the Board of Education; each such request to be approved by action of the Board of Education passed with a motion by Jeff Clauson and a second by John Walvoord.

**5 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**Motion to Amend Passed:** To amend the motion from: "Motion to authorize Boyd Jones Construction as Construction Manager for the Code Compliance and Classroom Relocation Projects and to allow the negotiation of subcontracts for mechanical, electrical, plumbing, and structural system portions of the work of the projects when deemed by the Construction Manager to be in the best interest of the projects by written notice to the Board of Education; each such request to be approved by action of the Board of Education" to: "Motion to authorize Boyd Jones Construction as Construction Manager for the Code Compliance and Classroom

Relocation Projects and to allow the negotiation of subcontracts for mechanical, electrical, plumbing, fire sprinklers, fire alarms, demolition, finishes and structural system portions of the work of the projects when deemed by the Construction Manager to be in the best interest of the projects by written notice to the Board of Education; each such request to be approved by action of the Board of Education" passed with a motion by Kelly Hinrichs and a second by John Walvoord.

**5 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.D. Approve a Staff Request for Leave**

A request from Jen Metz, high school social studies teacher, was submitted to the board for their approval for child rearing leave. This position will be filled with a one-year contract.

**Motion Passed:** Motion to approve a second year of child-rearing leave for Jen Metz, High School Teacher passed with a motion by Pat McCarville and a second by Kelly Hinrichs.

**5 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VIII. Executive Session**

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.

We have personnel matters (administrative salaries) that need to be handled in closed session.

Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

**Motion Passed:** Motion to enter in Executive Session at 8:20 pm passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

**5 Yeas - 0 Nays.**

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes

Sue McKie Yes  
John Walvoord Yes

**VIII.A. Reconvene to Regular Session**

**Motion Passed:** Motion to reconvene to regular session at 9:26 pm passed with a motion by Sue McKie and a second by Kelly Hinrichs.

**5 Yeas - 0 Nays.**

Jeff Clauson Yes  
Kelly Hinrichs Yes  
Luke Janke Absent  
Pat McCarville Yes  
Sue McKie Yes  
John Walvoord Yes

**IX. Adjournment**

**Motion Passed:** Motion to adjourn meeting at 9:27 pm passed with a motion by Kelly Hinrichs and a second by Sue McKie.

**5 Yeas - 0 Nays.**

Jeff Clauson Yes  
Kelly Hinrichs Yes  
Luke Janke Absent  
Pat McCarville Yes  
Sue McKie Yes  
John Walvoord Yes

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Sabina Wiekhorst, Board Secretary

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Melissa Poloncic, Superintendent