

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
January 11, 2016**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on January 11, 2016, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

I. Call to Order

President Jeff Clauson called the regular meeting to order at 7:00 p.m. Mr. Clauson noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson
Kelly Hinrichs
Luke Janke
Pat McCarville
Sue McKie
John Walvoord

Also present:

Melissa Poloncic, Jim Knott, Jeremy Travis, Mary Clare Liescheski, Dori Kuspa, Duane Krusemark, Troy Glock, Sabina Wiekhorst

II. Public Communications and Correspondence

Comments from the audience will be accepted at this time. Correspondence addressed to the Board will be presented.

III. Approval of Agenda

Motion Passed: Motion to approve agenda as presented passed with a motion by Sue McKie and a second by Jeff Clauson.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

IV. Administrative Reports

IV.A. Superintendent's Report

IV.B. Financial Report

V. Consent Agenda

Motion Passed: Motion to approve Consent Agenda passed with a motion by John Walvoord and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

V.A. Approve Minutes

V.B. Approve Claims for Payment

V.C. Approve Financial Report

V.D. Approve Classified Staff

Staffing changes:

Tracy Patocka, Food Service replaced resignation from Anne Espejo.

Melissa Acton, Elementary Para, replaced resignation from Brent Seifferlein.

Anna Stone, Elementary/ Middle School Para, replaced resignation from Kimberly Jensen.

William Baughman, Maintenance

VI. Old Business

VI.A. Building and Grounds Update

Superintendent Poloncic reviewed the maintenance work done over winter break.

VI.B. Legislative Update

Superintendent Poloncic discussed the expected bills from the upcoming legislative session.

VII. New Business

VII.A. Tech Ten

Mary Clare Liescheski, French teacher and Tech Coach, shared her work with technology integration tool, Sock Puppets, used by her French I students.

VII.B. Election of Officers

Superintendent Poloncic will conduct the election of Board President. Poloncic will then assist the President with the election of officers for Vice-President, Secretary, and Treasurer.

The following procedure will be used for the elections:

Open nominations for the specific office
Record nominations (no second necessary)
Call for final nominations
Move, second, and vote to close nominations
Cast paper ballot or vote for position
If a tie, continue to cast votes until a majority vote is reached

VII.B.1. Elect Board President

Superintendent Poloncic opened nominations for Board President. Jeff Clauson was nominated.

Motion Passed: Motion to close nominations for Board President passed with a motion by Pat McCarville and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

Jeff Clauson was elected Board President.

VII.B.2. Elect Vice-President

Jeff Clauson opened nominations for Board Vice-President. Sue McKie was nominated for Vice-President.

Motion Passed: Motion to close nominations for Vice-President passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

Sue McKie was elected Board Vice-President.

VII.B.3. Elect Treasurer

Jeff Clauson opened nominations for Board Treasurer. Kelly Hinrichs was nominated for Board Treasurer.

Motion Passed: Motion to close nominations for Treasurer passed with a motion by Luke Janke and a second by Sue McKie.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes

Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

Kelly Hinrichs was elected Board Treasurer.

VII.B.4. Appoint Board Secretary

Motion Passed: Motion to appoint Sabina Wiekhorst as Board Secretary passed with a motion by John Walvoord and a second by Jeff Clauson.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.C. Appoint Board Members to Board Subcommittees

Board President will conduct the appointment of Board Members to committees.

2015 committees:

Buildings and Grounds: Sue McKie, Kelly Hinrichs, Luke Janke
Americanism and Instruction: Pat McCarville, Luke Janke, John Walvoord
Finance and Audit: Pat McCarville, John Walvoord, Jeff Clauson
Negotiations: Kelly Hinrichs, Sue McKie, Jeff Clauson
M.A.B.E. Representative: Sue McKie

2016 committees:

Buildings and Grounds: Sue McKie, Kelly Hinrichs, John Walvoord
Americanism and Instruction: Pat McCarville, Sue McKie, John Walvoord
Finance and Audit: Pat McCarville, Luke Janke, Jeff Clauson
Negotiations: Kelly Hinrichs, Luke Janke, Jeff Clauson
M.A.B.E. Representative: Sue McKie

VII.D. Approve Douglas County Post Gazette as the Official Newspaper for Publication

Motion Passed: Motion to continue the use of the Douglas County Post Gazette as the official newspaper for publication passed with a motion by Jeff Clauson and a second by Sue McKie.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.E. Approve First Nebraska as the Bank Depository

Motion Passed: Motion to continue the use of First Nebraska Bank as DC West's depository passed with a motion by John Walvoord and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.F. Recognition of Melissa Poloncic as the District Representative for State and Federal Programs

Part of the Superintendent responsibilities are to act as the official representative of the district when completing reports, applications, and other documents for Federal Programs, the Nebraska Department of Education and Interlocal Agreements. As a result, the Board will document identification of the Superintendent as the district's representative.

Motion Passed: Motion to recognize Melissa Poloncic as the district's appointed representative for State and Federal Programs passed with a motion by Luke Janke and a second by Sue McKie.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.G. Interlocal Agreement with Continuum Energy with Nebraska Joint Utilities Management Program (NJUMP)

NJUMP is an Interlocal Pool created for public agencies to purchase natural gas and related services. This joint energy purchasing consortium is sponsored by the Nebraska Association of School Boards.

Motion Passed: Motion to approve DC West's continued participation in NJUMP passed with a motion by Pat McCarville and a second by Luke Janke.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VII.H. Interlocal Agreement with Southeast Nebraska PowerSchool Cooperative

DC West participate in a cooperative with other districts around the state for PowerSchool. PowerSchool is the student information system used for student records, student lunch, grades, attendance, etc. As part of the cooperative, DC West has "buying power", access to professional development for staff and real time support by local personnel of the cooperative.

Motion Passed: Motion to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VIII. Executive Session

The Board may enter into closed session at any time to discuss any matter for which a closed session is lawful and appropriate.
The Superintendent's evaluation is to be conducted in closed session.
Before the Board can enter closed session, a motion must be made in agreement with Statute 84-1410 by the Board to discuss topics such as personnel, negotiations, and legal matters.

Motion Passed: Motion to enter in Executive Session at 7:32 pm passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

VIII.A. Reconvene to Regular Session

Motion Passed: Motion to reconvene to regular session at 8:18 pm passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

IX. Adjournment

Motion Passed: Motion to adjourn meeting at 8:20 pm passed with a motion by Sue McKie and a second by Jeff Clauson.

6 Yeas - 0 Nays.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

Sabina Wiekhorst, Board Secretary

Melissa Poloncic, Superintendent