

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF  
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,  
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT  
January 12, 2015**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on January 12, 2015, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

**I. Call to Order**

President Pat McCarville called the regular meeting to order at 7:00 p.m. Dr. McCarville noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson  
Kelly Hinrichs  
Luke Janke  
Pat McCarville  
Sue McKie  
John Walvoord

Others present:

Melissa Poloncic, Jeremy Travis, Troy Glock, Liz Grimm, Cindy Hayden, Duane Krusemark, Kate Carlson, Jim Knott , Sabina Wiekhorst

**II. Public Communications and Correspondence**

Comments from the audience will be accepted at this time. Correspondence addressed to the Board will be presented.

**III. Approval of Agenda**

**Motion Passed:** Motion to approve agenda as presented passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**IV. Administrative Reports**

**IV.A. Superintendent's Report**

DC West was selected by the Buffett Early Childhood Institute to be one of nine full implementation sites for the Learning Community Superintendent's Early

Childhood plan. This will provide many opportunities for birth to grade three children and teachers in the DC West district.

#### **IV.B. Financial Report**

#### **V. Consent Agenda**

**Motion Passed:** Motion to approve Consent Agenda passed with a motion by Sue McKie and a second by John Walvoord.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

#### **V.A. Approve Minutes**

#### **V.B. Approve Claims for Payment**

#### **V.C. Approve Financial Report**

#### **V.D. Approve Classified Staff**

James Rodenbough has been hired as part-time custodian.

#### **VI. Old Business**

##### **VI.A. Building and Grounds Update**

Scott Perrigo, Director of Buildings & Grounds, provided the Board with a list of projects/repairs at the Waterloo and Valley campuses.

##### **VI.B. AdvancED Report**

The report of the External Review Team from AdvancED was received late December. The highlights of the report will be shared with staff on Friday, January 16th.

#### **VII. New Business**

##### **VII.A. Tech Ten**

Kate Carlson, high school business teacher, highlighted Google Apps for Education for this month's Tech Ten presentation. Staff members received beginning training on Calendar, Mail, and Drive as part of a three-part Google Series during Friday Professional Development time. This training was provided to encourage the use of these free tools as a way to connect, collaborate, and share. High school students are entering their second school year of using a district-provided GAFE account. In addition, staff are exploring the possibility of extending the availability of some of these tools to students in other buildings.

##### **VII.B. Election of Officers**

Superintendent Melissa Poloncic will conduct the election of Board President. The following procedure will be used for the elections:

- Open nominations for the specific office
- Record nominations (no second necessary)
- Call for final nominations
- Move, second, and vote to close nominations
- Cast paper ballot or vote for position
- If a tie, continue to cast votes until a majority vote is reached

**VII.B.1. Elect Board President**

Superintendent Poloncic opened nominations for Board President. Pat McCarville and Jeff Clauson were nominated.

**Motion Passed:** Motion to close nominations for Board President passed with a motion by John Walvoord and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

Balloting proceeded. For Board President, following three ballots, the vote was four for Clauson and two for McCarville. Jeff Clauson was elected Board President.

**VII.B.2. Elect Vice-President**

Jeff Clauson opened nominations for Board Vice-President. Pat McCarville was nominated but respectfully declined. Sue McKie was nominated for Vice-President.

**Motion Passed:** Motion to close nominations for Vice-President passed with a motion by Jeff Clauson and a second by Pat McCarville.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

Sue McKie was elected Board Vice-President.

**VII.B.3. Elect Treasurer**

Jeff Clauson opened nominations for Board Treasurer. Kelly Hinrichs was nominated for Board Treasurer.

**Motion Passed:** Motion to close nominations for Treasurer passed with a motion by Pat McCarville and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes

John Walvoord Yes

Kelly Hinrichs was elected Board Treasurer.

**VII.B.4. Appoint Board Secretary**

**Motion Passed:** Motion to appoint Sabina Wiekhorst as Secretary passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.C. Appoint Board Members to Board Subcommittees**

Board President will conduct the appointment of Board Members to the following committees:

Buildings and Grounds (2014 members: Sue McKie, Kelly Hinrichs, Luke Janke)

Americanism and Instruction (2014 members: Pat McCarville, Luke Janke, John Walvoord)

Finance and Audit: (2014 members: Pat McCarville, Luke Janke, John Walvoord)

Negotiations: (2014 members: Kelly Hinrichs, Sue McKie, Jeff Clauson)

M.A.B.E. Representative: (2014: Sue McKie)

All Board Subcommittees will remain the same.

**VII.D. Approve Douglas County Post Gazette as the Official Newspaper for Publication**

**Motion Passed:** Motion to continue the use of the Douglas County Post Gazette as the official newspaper for publication passed with a motion by Sue McKie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.E. Approve First Nebraska as the Bank Depository**

**Motion Passed:** Motion to continue the use of First Nebraska Bank as DC West's depository passed with a motion by John Walvoord and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.F. Recognition of Melissa Poloncic as the District Representative for State and Federal Programs**

**Motion Passed:** Motion to recognize Melissa Poloncic as the district's appointed representative for State and Federal Programs. Further, the Board authorizes Melissa Poloncic to affirm documents required through Federal and State Programs and Interlocal Agreements passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.G. Contracts with Bill Canelli and Barb Nelson**

Superintendent Poloncic solicited updated contracts from Bill Canelli and Barb Nelson. Barb Nelson has provided a contract with new dates and an hourly rate of \$105.00 (no increase). Bill Canelli has also submitted a contract with updated info and rate of \$105.00 per hour (no increase).

**Motion Passed:** Motion to approve continued contracts with Bill Canelli and Barb Nelson passed with a motion by Kelly Hinrichs and a second by John Walvoord.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.H. Contract with Sue McKie**

Superintendent Poloncic solicited an updated contract from Sue McKie. Sue is providing a letter to reaffirm her agreement with the district and an hourly rate of \$85.00 per hour (no increase).

**Motion Failed:** Motion to approve continued contract with Sue McKie failed with a motion by Kelly Hinrichs and a second by Pat McCarville.

Jeff Clauson	No
Kelly Hinrichs	Yes
Luke Janke	No
Pat McCarville	Yes
Sue McKie	Abstain
John Walvoord	No

**VII.I. Interlocal Agreement with Continuum Energy with Nebraska Joint Utilities Management Program (NJUMP)**

Rationale:

NJUMP is an Interlocal Pool created for public agencies to purchase natural gas and related services. This joint energy purchasing consortium is sponsored by the Nebraska Association of School Boards.

The district has saved by participating in the NJUMP program with Continuum Energy (formerly Seminole Energy). The following prices were the average therm price for the past three winters:

2011-12 \$.65/therm  
2012-13 \$.53/therm

2013-14 \$.47/therm

**Motion Passed:** Motion to approve DC West's continued participation in NJUMP and accept the participation interlocal agreement passed with a motion by Sue McKie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.J. Interlocal Agreement with Southeast Nebraska PowerSchool Cooperative**

DC West participates in a cooperative with other districts around the state for PowerSchool. PowerSchool is the student information system used for student records, student lunch, grades, attendance, etc. As part of the cooperative, DC West has "buying power", access to professional development for staff and real time support by local personnel of the cooperative.

**Motion Passed:** Motion to approve DC West's continued participation in the Southeast Nebraska PowerSchool Cooperative and accept the participation interlocal agreement passed with a motion by John Walvoord and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.K. Enter Executive Session to Discuss Teacher Negotiations**

Negotiations Committee will share information regarding teacher negotiations prior to approval of the agreement.

**Motion Passed:** Motion to enter into Executive Session at 7:45 pm passed with a motion by Jeff Clauson and a second by Sue McKie.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.K.1. Reconvene to Regular Session**

**Motion Passed:** Motion to reconvene to regular session at 7:48 pm passed with a motion by Sue McKie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.L. Approve the 2015-16 Contract with the Douglas County West Education Association (DCWEA) for Teachers**

The Proposal:

Increase the base by \$800 to \$33,700.

Change the percent for High School Assistant Cross Country Coach from 3.25% to 3.75% under Years 1-3.

Change the High School Weight Room pay from \$10 per hour to \$13 per hour.

Switch from \$500/\$1650 dual choice deductible to \$750/\$1650 dual choice deductible.

**Motion Passed:** Motion to approve the negotiated agreement with the DCWEA for the 2015-16 school year passed with a motion by Sue McKie and a second by John Walvoord.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.M. Approve an ERIP (Early Retirement) Application from a Certified Employee**

As per Board Policy, Superintendent Poloncic has met with all eligible employees regarding early retirement (ERIP). Mr. Brad Fedde, middle school social studies teacher, has requested early retirement through the district's early incentive program. He has met the qualifications and timeline necessary to apply.

**Motion Passed:** Motion to approve the resolution accepting the ERIP application for Mr. Brad Fedde passed with a motion by Pat McCarville and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

**VII.N. Annual Report 2013-14**

Sandy Perry and Superintendent Poloncic have been working on the 2013-14 Annual Report to publish in January. The board was provided the final draft for review.

**VII.O. Discussion of Calendar and Make-Up Days**

March 11, 2015, will be the make-up day for the "snow day" on Wednesday, January 7, 2015.

**VIII. Adjournment**

**Motion Passed:** Motion to adjourn meeting at 8:01 pm passed with a motion by John Walvoord and a second by Kelly Hinrichs.

Jeff Clauson	Yes
--------------	-----

Kelly Hinrichs	Yes
Luke Janke	Yes
Pat McCarville	Yes
Sue McKie	Yes
John Walvoord	Yes

---

Secretary

---

Superintendent