

**MINUTES OF THE REGULAR MEETING OF THE BOARD OF
EDUCATION OF DOUGLAS COUNTY SCHOOL DISTRICT 28-0015,
a/k/a, DOUGLAS COUNTY WEST COMMUNITY SCHOOL DISTRICT
June 16, 2014**

The regular meeting of the Board of Education, District #15, in the County of Douglas, in the State of Nebraska, was convened in open and public session on June 16, 2014, at the Douglas County West Community School Central Office Board Room, 401 South Pine St., Valley, Nebraska.

Following public notification procedures approved by the Board of Education, February 14, 2011, in adherence to 84-1411, notice of the meeting was given in advance thereof by posting such Notice on the exterior front door of the high school, elementary school, middle school, Valley City Hall, First Nebraska Bank, Waterloo Post Office, and Foundation First Bank. Notice of the meeting was simultaneously given to all members of the Board of Education. Availability of the agenda was communicated in advance notice and in the notice to the Board of Education of the meeting. All proceedings hereafter shown were taken while the convened meeting was open to the attendance of the public.

I. Call to Order

President Pat McCarville called the regular meeting to order at 7:04 p.m. Dr. McCarville noted that the Open Meetings Act was posted on the back wall of the Board Room for public review.

Present Board Members:

Jeff Clauson
Kelly Hinrichs
Pat McCarville
Sue Mckie
John Walvoord

Absent Board Members:

Luke Janke

Others Present:

Dan Schnoes, Melissa Poloncic, Jim Knott, Jeremy Travis, Emily Heinzen, Sabina Wiekhorst

II. Public Communications and Correspondence

Discussion:

Dr. Schnoes shared thank you cards from two staff members, Shirley Bruner and Rose Roberts.

III. Approval of Agenda

Motion Passed: Motion to approve agenda as presented passed with a motion by Sue Mckie and a second by John Walvoord.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

IV. Administrative Reports

IV.A. Superintendent's Report

Discussion:

Due to two potential conflicts this year, soccer and baseball playoff games, Dr. Schnoes discussed with the Board the possibility of moving Graduation from Saturday to Sunday for 2014-15.

Sue McKie will join Dr. Schnoes and Melissa Poloncic at a leadership meeting hosted by Twin Rivers YMCA on June 24, 2014.

IV.B. Financial Report

V. Consent Agenda

Motion Passed: Motion to approve Consent Agenda passed with a motion by Sue Mckie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

V.A. Approve Minutes

V.B. Approve Claims for Payment

V.C. Approve Financial Report

V.D. Approve Classified Staff

VI. Old Business

VI.A. Building and Grounds Update

VI.B. Facilities Study Update

VII. New Business

VII.A. Review Board Policies 5000

Discussion:

The 5000 series of DC West's Board Policies will be brought as a group to the July meeting for approval.

VII.B. Review Board Policies 6000

VII.C. New Board Policy 4025 Personnel: Professional Boundaries between Employees and Students

Discussion:

Melissa Poloncic talked to the Board about adding a Board Policy 4025 which would list guidelines for professional boundaries between school staff and students. DC West's school attorney, Rex Schultze, recommends that school districts have a policy such as this in place. Policy 4025 will be brought to the Board in July for approval.

VII.D. Approve Construction Manager At Risk Policy 7026

Motion Passed: Motion to approve Construction Manager At Risk Board Policy 7026 update passed with a motion by Pat McCarville and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

VII.E. Foundation discussion

Discussion:

Melissa Poloncic and Dr. Schnoes met with Rex Schultze on Monday, June 9th, and discussed the steps for 1) setting up DC West's own foundation or 2) setting up a Donor Advised fund with a current operating foundation. Rex recommends that DC West move forward with the Donor Advised fund. The Board consensus was to move forward with option 2.

VII.F. Board Retreat

Motion Passed: Motion to set the Board Retreat for July 7, 2014, at 7 pm in the Board Room passed with a motion by Jeff Clauson and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

Discussion:

The Board decided to schedule their retreat for July 7 at 7:00 pm in the DC West Board Room. This retreat will include DC West school board members and administrators.

VII.G. Approve an increase in lunch and breakfast prices for the 2014-2015 school year

Motion Passed: Motion to approve increasing lunch prices by \$.10 per meal and breakfast prices by \$.15 per meal for the 2014-15 school year passed with a motion by Pat McCarville and a second by Kelly Hinrichs.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

Discussion:

Upon review of area school lunch prices, the current lunch program budget, and completing the online formula required by the USDA (United States Department of Agriculture) in their Food and Nutrition Services Department, the USDA

recommends that DC West increase lunch prices by \$.10. For budget and comparability reasons, it was also recommended that DC West raise breakfast prices by \$.15.

VII.H. Budget and negotiations discussion

Discussion:

Dr. Schnoes updated the Board on the progress of next year's budget. He provided preliminary information on 2015-16 negotiations and settlements. The Board requested Dr. Schnoes work with school attorney, Rex Schultze, for negotiations for 2015-16.

VII.I. Approve Contract for School Psychologist

Discussion:

Interviews were conducted on June 10th and 11th with four applicants. The selection process is ongoing and a name will be brought to the Board in July for approval.

VII.J. Approve increase in substitute teacher pay

Motion Passed: Motion to approve substitute teacher daily rate to \$130.00 and long term substitute teacher daily rate to \$145.00 passed with a motion by Kelly Hinrichs and a second by John Walvoord.

Jeff Clauson	No
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

Discussion:

DC West has not updated the pay scale for substitute teachers for several years and is below average as compared to neighboring school districts. Dr. Schnoes recommends increasing the substitute daily rate from \$125.00 to \$130.00 and the long-term substitute daily rate from \$135.00 to \$145.00.

VII.K. Approve replacing water heaters at the Middle School

Motion Passed: Motion to approve the estimate from Maple Leaf for \$8,715.18 for fixing the water heaters at the Middle School passed with a motion by Kelly Hinrichs and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

Discussion:

The hot water system that serves the Middle School concessions, restrooms, and second floor locker rooms quit working at the end of last school year. The boiler inspectors, during their annual inspection, recommended that these be fixed as soon as possible. The system is old and contractors are unable to order any parts that would allow them to fix the outdated system. We are looking for options to make any new purchases moveable for future building plans.

Two contractors, out of the four contacted, submitted estimates for this project. Maple Leaf Plumbing and Platte Mechanical Inc. gave two estimates; one estimate for two tankless water heaters and one estimate for a single standard water heater.

VIII. Adjournment

Motion Passed: Motion to adjourn meeting at 8:35 pm passed with a motion by Sue Mckie and a second by Jeff Clauson.

Jeff Clauson	Yes
Kelly Hinrichs	Yes
Luke Janke	Absent
Pat McCarville	Yes
Sue Mckie	Yes
John Walvoord	Yes

Secretary